

**WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

**WORK SESSION**

**Thursday, August 5, 2021, at 7 p.m.**

Supervisor Hartlaub called the Work Session to Order at 7 p.m., followed by the Pledge to the Flag and a moment of silence. The meeting also took place through the GoToMeeting video conferencing software.

ROLL CALL: Present were Supervisors Hartlaub, Rynearson, Staaf, Township Manager Michael Bowersox, Township Engineer Chris Toms, Solicitor Walter Tilley, III, and Secretary Miriam Clapper. A quorum was present. Supervisor Ault and Supervisor Krysiak were not present.

ANNOUNCEMENT: None.

PUBLIC COMMENTS: Supervisor Hartlaub asked all present if anyone wanted to address the Board and received no reply.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, July 20, 2021, seconded by Supervisor Rynearson. **Motion carried.**

CORRESPONDENCE: Supervisor Hartlaub noted the Board received no correspondences.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Rynearson, seconded by Supervisor Staaf. **Motion carried.**

ACTION/DISCUSSION ITEMS:

ACTION ITEMS

A. Motion to hire appoint a new police officer Mason Moyer to the West Manheim Township Police Department.

Supervisor Rynearson made a motion to hire and appoint a new police officer Mason Moyer to the West Manheim Township Police Department, seconded by Supervisor Staaf. **Motion carried.**

B. Motion to hire appoint a new police officer Dustin Black to the West Manheim Township Police Department.

Supervisor Rynearson made a motion to hire and appoint a new police officer Dustin Black to the West Manheim Township Police Department, seconded by Supervisor Staaf. **Motion carried.**

Township Secretary Miriam Clapper administered the Oath of Office to the new officers.

C. Motion to approve 2021 road line painting at costs specified in joint bids to Alpha Space Control Company, Inc. at a projected cost of \$30,797.37.

Supervisor Rynearson made a motion to approve 2021 road line painting at costs specified in joint bids to Alpha Space Control Company, Inc. at a projected cost of \$30,797.37, seconded by Supervisor Staaf. **Motion carried.**

D. Motion to award the bid for the 2021 Small Span Bridge Maintenance to Titan Industrial Services for \$226,000.00.

Township Engineer Chris Toms recommended the Board award the bid on the condition that Titan Industrial Services signs a Change Order with the Agreement to remove the Maintenance and Protection of Traffic from the Bid Items for both bridges, which reduces the contract prices by \$38,000 for \$188,000.

Supervisor Staaf made a motion to award the bid to Titan Industrial Services on the condition that Titan Industrial Services signs a Change Order with the Agreement to remove the Maintenance and the Protection of Traffic from the Bid Items for both bridges, which reduces the contract prices by \$38,000 for \$188,000 (One Hundred Eighty-Eight Thousand Dollars and No Cents), seconded by Supervisor Rynearson. **Motion carried.**

At this point in the meeting, two new items were added to the agenda.

E. A motion to approve the repair of fencing at the athletic field at the recreation park at a cost not to exceed \$4,500.

Supervisor Rynearson made a motion to approve the repair of fencing at the athletic field at the recreation park at a cost not to exceed \$4,500, seconded by Supervisor Staaf. **Motion carried.**

F. A motion to approve the installation of running lights on the municipal building generator

Supervisor Rynearson made a motion to approve the installation of running lights on the municipal building generator at a cost not to exceed \$1,100, seconded by Supervisor Staaf. **Motion carried.**

## DISCUSSION ITEMS

### A. Area 6 – Public Sewer

Township Engineer Chris Toms gave an update on Area 6's need for public sewer. He told the Board members that C.S. Davidson started with a study to address Area 6 and the York Water acquisition, which were combined into one study.

Chris Toms Township Engineer then reminded the Board that York County Planning reviewed the study and recommended that it not be approved because they felt that the recommendation for Area 6 wasn't sufficient. He told them that York County Planning recognized that public sewer is needed in Area 6, but the cost was too expensive per individual property owner. C.S. Davidson recommended waiting until they could review a larger area, all of Areas 4, 5, and 6. He reminded the Board members that the original Act 537 approval DEP asked that Areas 4, 5, and 6 be re-evaluated in 2023.

Township Engineer Chris Toms told the Board that as the York Water acquisition was moving forward, C.S. Davidson pulled all information having to do with Area 6 out of the study, creating a new study for the acquisition that was sent to DEP and has since been approved.

Township Engineer Chris Toms said that C.S. Davidson has looked closer at Area 6 and there are water quality issues in that area that should be addressed. He said that it is C.S. Davidson's recommendation they go back to the original study. He explained that the original study recognizes that something needs to be done to get public sewer to Area 6. He told the Board instead of waiting until 2023 to evaluate areas 4, 5, and 6 start it in 2022. He explained that if the Board wanted to do that, it could be put into the 2022 budget, plus if the acquisition is done, the Board would have some clear directions on the ownership and maintenance of the sewer system. He explained that the next step would be C.S. Davidson cleaning up the report for Area 6, then present the Board with the draft (very similar to what they have seen in the past) and once the Board approves the draft, C.S. Davidson would send it to DEP. He then asked the Board members if they were okay with that general approach and if so, he will prepare a report for an upcoming meeting.

Supervisor Hartlaub asked about the cost to the township. Supervisor Hartlaub said he did not want to pay for a study that the next owner could pay to have done. Township Engineer Chris Toms told Supervisor Hartlaub that the sewer planning study is always a municipal responsibility. He told Supervisor Hartlaub that he would need to get him a cost estimate for putting the old study back together. The Engineer said the more significant study would be when they re-study areas 4, 5, and 6, because well samples need to be done for each of those areas and then put the much larger study back together. Township Engineer Chris Toms said that C.S. Davidson would work with the Board on what that cost for that study will be, and the Board would budget for that study next year.

Supervisor Staaf questioned why it was a sewer issue instead of a water issue. Township Manager Michael Bowersox and Township Engineer Chris Toms said that it is the on-lot septic that is causing the problem in Area 6. A discussion then took place on ways of connecting to public water in Area 6, still doesn't solve the ground water contamination.

Supervisor Rynearson asked Township Engineer Chris Toms which study he is asking to do. Township Manager Michael Bowersox explained to the Board members he is requesting to do a study on all three areas. He explained that by requesting to combine Areas 4 and 5 with Area 6, the Board potentially gains economy of scale, which would reduce the cost to the residents. Supervisor Hartlaub stated that C. S. Davidson was going to take what they already know and condense it into one study.

Township Engineer Chris Toms then went over the timeline of the Act 537 pointing out that when DEP approved the Act 537 plan in 2013 it required the Township to re-evaluate the Western part of Area 6 (where the YMCA is located) in five years because the high nitrate levels, fecal, and total coliforms found in that area from the water quality issues. C. S. Davidson is currently working on that partial study. He also told the Board members that DEP also said that areas 4, 5, and 6 should be re-evaluated once those areas have gone through several rounds of on-lot management testing and that would be in 2023. The Township Engineer suggested sending in the Western part of the Area 6 study, acknowledging the issues, and documenting the re-sampling that was redone in the year 2000 that

shows there is still a problem in that part of Area 6. He then recommended to the Board to make a commitment to start the Areas 4, 5 and 6 study in 2022 a year early, recognizing the issues exists.

Supervisor Hartlaub wanted to know the cost for doing the study and Chris Toms told him the rough cost would be \$2,000 or less for doing Area 6. The Engineer will give the Study to the Board for them to review and decide on what they want to do.

#### B. Recreation Park Employee

Township Manager Michael Bowersox reported that it would be a part-time seasonal employee doing routine maintenance at the park, which would free up the roadcrew employees and save money. He said with the Board's approval he could speak to an individual who has shown an interest in the seasonal position.

Supervisor Rynearson made a motion authorizing Township Manager Michael Bowersox to look into the potential hiring of a seasonal employee to help with park maintenance before the Vice Chairman asked for a second on the motion Supervisor Staaf wanted to amend the motion giving the Manager the authority to hire the qualified person for the part-time seasonal position. Supervisor Rynearson accepted the amendment to his motion. Supervisor Staaf then seconded the motion. **The Motion carried.**

#### C. Solid Waste and Recycling Bid Package

Township Manager Michael Bowersox told the Board that the Township was in their last extension with Penn Waste Contract to supply garbage service in West Manheim Township, which expires March 31, 2022. He asks the Board members to review the bid package and if they want to add or make any changes let him know so that he gets the final bid packets to the Board for final approval and advertising.

#### D. Trick or treating – October 2021

Supervisor Staaf made a motion to have trick or treating on Sunday, October 31, 2021, from 6 p.m. to 8 p.m., seconded by Supervisor Rynearson. **Motion carried.**

**SUPERVISORS AND/OR PUBLIC COMMENTS:** Supervisor Hartlaub asked if anyone from the public wanted to approach the Board and Jason Mangus, 35 Saint George Drive came forward to ask the Board to consider installing speed humps or driver awareness signs in Reservoir Heights, South Pointe, and South Pointe II due to speeding vehicles.

**NEXT SCHEDULED MEETINGS:** Board of Supervisors Regular Meeting – Tuesday, August 17, 2021, at 7 p.m. with Supervisor Caucus at 6 p.m. Work Session Meeting – Thursday, September 2, 2021, at 7 p.m. with Supervisors Caucus at 6 p.m.

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ADJOURNMENT: Supervisor Hartlaub adjourned the meeting at 7:35 p.m.

Respectfully,

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Township Secretary

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Vice Chairman